

## Annual Report for 2014-2015

### **Archives Committee**

Several years ago it came to our attention that the files, which the library stores for FOSL, needed some organization and cleaning up. We had archival quality file boxes and folders available for us, but not much had been done to put the materials in order, so that if someone needed to find something it would not be an insurmountable task. There have been a couple of requests for information from our archives in the past year or so, and Nancy Crowell has reported that our recent organization has made her task of retrieving the information easier. We still have a way to go, and our job will be ongoing as each year there is more to add to the collection in order to keep it current.

This year the library had a number of areas that were under construction for a few weeks, and one of these areas was the space that we use to store our materials, and share with the library. We now have a few shelves available to us on the new, moving, shelving units which are very easy to move and allow for more materials to be stored in a small space. Currently, there are several of us who work on the files when we have an hour or two available during the time the library is open. We have culled most of the multiple copies of information and filled several of the file boxes, in chronological order, with the information we think is important to keep into the future. This is definitely a work in progress, and we are seeing some progress. In addition, we have recently had several people who have expressed an interest in helping us with this task, and we hope to be able to put them to work during the upcoming year.

Respectfully Submitted,

Patricia Marquis Archives Chair